



**ND REAL ESTATE COMMISSION**

**1110 College Dr. Ste 207  
Bismarck, ND 58501-1207**  
SFN 12156 (8/15) -- fees updated 7/19

**FOR OFFICIAL USE ONLY**  
Receipt No. \_\_\_\_\_  
Date: \_\_\_\_\_

**BRANCH OFFICE LICENSE APPLICATION**

Branch Office Fee: \$50

Pay \$50 fee online at <https://www.realestatend.org/pay-bill> (Reference: branch application), or attach \$50 check to NDREC. Cash is not accepted.

1. Name of branch office: \_\_\_\_\_  
(Name of Sole Proprietorship, Partnership, Corporation, or LLC)

2. Branch office address: \_\_\_\_\_  
(Street address) (City/State) (ZIP Code)

3. Name of branch office manager: \_\_\_\_\_

4. Name of salesperson(s) located at branch office:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Branch office telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

I HEREBY CERTIFY THAT THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THAT I UNDERSTAND AND WILL COMPLY WITH THE PROVISIONS OF 70-02-01-11(3) OF THE ADMINISTRATIVE CODE WHICH READS AS FOLLOWS:

ö3. Supervision. The applicant broker must designate himself or another licensee to act as branch manager to aid the broker in actively managing each branch office. The designated licensee shall be responsible for all activities of that branch office and to aid the broker in supervising the licensees working from such branch office. The applicant broker may designate himself to act as manager for all branches.ö

\_\_\_\_\_  
(Signature of Applicant Broker)

\_\_\_\_\_  
(Date)