



**North Dakota Real Estate Commission Special Meeting Minutes -- FINAL**  
**2:15 p.m., Friday, April 16, 2021**  
**By phone only**

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Present by phone: Sandra Meyer, chair; Steven Bitz, vice chair; members: Steven Link, Tate Cymbaluk, Scott Breidenbach; Constance Hofland, special assistant attorney general, by phone; staff: Jeanne Prom, executive director; Rob Yost, CPA/auditor. Members of the public also present by phone, including Ms. Jill Beck, N.D. Association of REALTORS®.

1. Call to order. Chair Ms. Sandra Meyer called the meeting to order at 2:17 p.m.
2. Roll call and determination of quorum. Ms. Jeanne Prom, executive director, called the roll, with a quorum of all members present.
  - A. Discussion of SB 2247. Mr. Steven Bitz led a discussion on SB 2247, including changes N.D. Association of REALTORS® (NDAR) is proposing. The NDAR Government Affairs Committee approved changes with one timeline addition at their meeting at 11:45 a.m. NDAR will submit the proposed changes to the legislative conference committee working on SB 2247. At some point during this discussion, Mr. Scott Breidenbach left the phone meeting. The commission agreed by consensus to the changes on SB 2247 NDAR will propose to the conference committee, with one suggested clarification. Mr. Bitz moved that NDREC recommend to the conference committee the following change to the NDAR proposed language: In Section 1, subsection "2. Except as otherwise provided in an offer agreement ~~to~~ for the purchase, sale, or exchange agreement, before the parties sign the final acceptance of ~~the purchase~~ such an agreement for the sale, exchange, or purchase of the real property, the seller in a transaction subject to subsection 1 shall prepare a written disclosure form and shall make the written disclosure form available to the prospective buyer." Mr. Tate Cymbaluk seconded. Roll call vote: ayes -- Mr. Cymbaluk, Mr. Link, Mr. Bitz, Ms. Meyer; nays – none; absent and not voting -- Mr. Breidenbach. Motion carried 4-0-1. Ms. Prom will submit this recommendation to the conference committee and will work on timing of that submission with Ms. Jill Beck of NDAR.
3. Next meetings: Thursdays, 2021 – May 13 and June 10. The commission agreed by consensus to cancel the May 13, 2021 meeting and group photo. The June 10 meeting with a group photo will be held on that date providing all commissioners can be present in person.
4. Adjourn. Chair Meyer adjourned the meeting at 2:38 p.m.