



North Dakota Real Estate Commission Meeting Minutes -- FINAL
9:00 a.m., Friday, April 25, 2025 – virtual only
1120 College Dr Ste 204, Bismarck, ND

www.realestatend.org

Present: Scott Breidenbach, chair; Sandra Meyer, vice chair; members: Steven Bitz, Steven Link, Tate Cymbaluk; David Phillips, special assistant attorney general; staff: Jeanne Prom, executive director. Other staff and members of the public also present.

1. Call to order, roll call and determination of quorum. Chair Mr. Scott Breidenbach called the meeting to order at 9:01 a.m. Ms. Jeanne Prom, executive director, called the roll, with a quorum of all members present.
2. Investigation of Rodney Richter – memo and recommendation. Mr. David Phillips, special assistant attorney general, explained findings from his investigation of Mr. Rodney Richter, during which Mr. Richter volunteered to retire his license. The commission discussed the findings and recommendation to require that Mr. Richter cancel his license and agree to not be licensed again. The settlement does not require Mr. Richter to pay a fine or investigation costs, which is similar to a recent settlement where the licensee agreed to surrender their license. The commission requested that Mr. Richter's aliases should be noted in any settlement, and that staff determine the status of Mr. Richter's Minnesota license, and that staff should notify the Minnesota licensing agency of this investigation and any action at an appropriate time. Mr. Steven Bitz moved to authorize David Phillips, special assistant attorney general, to offer to Mr. Rodney Richter a stipulation and settlement agreement similar to the one presented that includes Mr. Richter's aliases, and present a signed settlement for final approval by the commission at the next meeting. Mr. Steven Link seconded. Discussion: The commission directed staff to determine the status of Mr. Richter's Minnesota license and to send a letter on Mr. Richter's North Dakota license status to the Minnesota Commerce Department after the settlement is signed and approved. Roll call vote: ayes – Mr. Cymbaluk, Mr. Link, Mr. Bitz, Ms. Meyer, Mr. Breidenbach; nays – none. Motion carried unanimously.
3. Minutes – April 10, 2025.
Mr. Cymbaluk moved to approve minutes from the April 10, 2025 meeting as presented. Mr. Bitz seconded. Motion carried by unanimous voice vote.

Adjourn. After the commission noted that the next meeting is May 8, 2025, Chair Breidenbach adjourned the meeting at 9:13 a.m.