



**North Dakota Real Estate Commission Special Meeting Minutes -- FINAL**  
**9:45 a.m., Monday, June 1, 2026 – virtual only**  
**1120 College Dr Ste 204, Bismarck, ND**

[www.realestatend.org](http://www.realestatend.org)

Present virtually: Steven Bitz, chair; Steven Link, vice chair; members: Tate Cymbaluk, Scott Breidenbach, Sandra Meyer. Staff: Jeanne Prom, executive director. David Phillips, special assistant attorney general. Other staff and members of the public also present.

1. Call to order, roll call and determination of quorum. Chair Mr. Steven Bitz called the meeting to order at 9:45 a.m. Ms. Jeanne Prom, executive director, called the roll, with a quorum of all members present. Chair Bitz requested a motion to approve the agenda as presented. Mr. Tate Cymbaluk moved to approve the agenda as presented. Ms. Sandra Meyer seconded. Motion carried by unanimous voice vote.
2. Addition to proposed administrative rules changes. Ms. Prom and Mr. David Phillips, special assistant attorney general, explained additional proposed rule change language to North Dakota Administrative Code (NDAC) 70-02-01-13, to clarify that a firm can only have one “doing business as” (DBA) trade name. Mr. Phillips noted that in NDAC 70-02-03-02.1(2), the advertising rule, the term “trade name” is used in the singular, stating that advertising must be done in the real estate brokerage agency’s trade name. The Commission discussed the current language in NDAC 70-02-01-13, and the review processes the Commission and the ND Secretary of State use when a business registers a name similar to an already existing business name.

Mr. Cymbaluk moved to approve the addition to the proposed administrative rules changes in NDAC 70-02-01-13 – with the proposed title of “Real estate firm names” which states “A real estate firm may operate under only one trade name” in addition to the existing rule language. Ms. Meyer seconded. Roll call vote: ayes – Ms. Meyer, Mr. Breidenbach, Mr. Cymbaluk, Mr. Link, Mr. Bitz; nays – none. Motion carried unanimously.

Adjourn. Chair Bitz adjourned the meeting at 9:54 a.m.

