



BRANCH OFFICE & BRANCH LICENSEE/S APPLICATION
 NORTH DAKOTA REAL ESTATE COMMISSION
 SFN 12156 (07/2021)

1120 College Dr Ste 204
 Bismarck ND 58501
 Phone: (701) 328-9749
 Email: ndrec@nd.gov
 Website: realestatend.org

Branch Office License Fee \$50 \$ 50
 Licenses for each *licensee* in branch office: _____ (# branch licensee/s) X \$50 \$ _____
TOTAL \$ _____

Pay total fees online at <https://www.realestatend.org/pay-bill>

(Reference: Branch Application) *If you cannot pay online, you may send a check or money order payable to NDREC.*

Cash is not accepted.

1. Name of firm operating the branch : _____

(name of sole proprietorship, partnership, corporation, or LLC)

Note: 70-02-01-11.8 - The branch office must be operated under the same name as the principal office.

2. Branch office address: _____

(physical street address)

(city)

(state)

(ZIP code)

3. Name & license # of branch supervisor: _____

4. Name/s & license number/s of all licensee/s at this branch:

You may add a list of licensees to this form.

5. Branch office telephone number: _____

6. Best email address to reach the branch: _____

70-02-01-11(3) OF THE NORTH DAKOTA ADMINISTRATIVE CODE :

"3. Supervision. The applicant broker must designate himself or another licensee to act as branch manager to aid the broker in actively managing each branch office. The designated licensee shall be responsible for all activities of that branch office and to aid the broker in supervising the licensees working from such branch office. The applicant broker may designate himself to act as manager for all branches."

 Signature of Applicant Broker

 Date

FOR OFFICIAL USE ONLY
Receipt # _____
Date _____