



# North Dakota Real Estate Commission

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December 14, 2015

2:00 P.M.

North Dakota Real Estate Commission

1110 College Dr, Ste 209

Bismarck, ND 58501

## Members

Chair

Jerome C. Youngberg  
Grand Forks

Vice Chair

Jerry Schlosser  
Bismarck

Diane R. Louser  
Minot

Roger M. Cymbaluk  
Williston

Kris Sheridan  
Fargo

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Patricia M. Jergenson  
Executive Director

Present: Jerry Youngberg/Chair, Jerry Schlosser/Vice Chair, Kris Sheridan/Member, Diane Louser/Member, Roger Cymbaluk/Member, and Patricia M. Jergenson/Executive Director.

1. CALL MEETING TO ORDER. Chair Youngberg called the meeting to order. Roll call was taken. Commissioners Youngberg, Sheridan, Louser, and Cymbaluk were present by conference call. Commissioner Schlosser was present in person.
2. MINUTES OF OCTOBER 27, 2015 MEETING. Commissioner Sheridan moved, seconded by Commissioner Louser to approve the October 27, 2015 minutes as presented. M/C
3. REVIEW OF LICENSE APPLICATIONS:
  - a. Commissioners reviewed the application of Rick B. Berg for a salesperson license. Mr. Berg joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Louser moved, seconded by Commissioner Cymbaluk to approve Mr. Berg to sit for the salesperson license examination pending he provides documentation to staff that his probation has been met. M/C
  - b. Commissioners reviewed the application of Dawid A. Boroski for a salesperson license. Mr. Boroski joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to approve Mr. Boroski to sit for the salesperson license examination. M/C
  - c. Commissioners reviewed the application of Terry L. Fasteen for a reciprocal salesperson license. Mr. Fasteen joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Schlosser moved, seconded by Commissioner Sheridan to issue Mr. Fasteen's reciprocal salesperson license. M/C
  - d. Commissioners reviewed the application of Mryna Hay for a salesperson license. Ms. Hay joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner

Sheridan to table Ms. Hay's application until documentation is provided to the Commission regarding her background report and verification that the issues on her credit report have been taken care of. M/C

- e. Commissioners reviewed the application of Adam W. Helgeson for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Mr. Helgeson to sit for the salesperson license examination. M/C
- f. Commissioners reviewed the application of Peter W. Kirby for a salesperson license. Mr. Kirby joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Mr. Kirby to sit for the salesperson license examination. M/C
- g. Commissioners reviewed the application Twila J. Nies for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Schlosser to approve Ms. Nies to sit for the salesperson license examination pending the items in collection have been satisfied and documentation received by staff. M/C
- h. Commissioners reviewed the application of Stephanie J. Overgaard for a salesperson license. Ms. Overgaard joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to approve Ms. Overgaard to sit for the salesperson license examination. M/C
- i. Commissioners reviewed the application of Donald L. Plunkett Jr. for a non-resident broker license. Commissioner Sheridan moved, seconded by Commissioner Schlosser to approve Mr. Plunkett Jr. to sit for the state portion of the broker examination. M/C
- j. Commissioners reviewed the application of Amanda M. Quintus for a salesperson license. Ms. Quintus joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Schlosser moved, seconded by Commissioner Sheridan to approve Ms. Quintus to sit for the salesperson license examination. M/C
- k. Commissioners reviewed the application of Roxanne M. Rondestvedt for a salesperson license. Commissioner Louser moved, seconded by Commissioner Sheridan to approve Ms. Rondestvedt to sit for the salesperson license examination. M/C
- l. Commissioners reviewed the application of Kendall K. Vetter for a salesperson license. Commissioner Schlosser moved, seconded by Commissioner Louser to approve Mr. Vetter to sit for the salesperson license examination. M/C
- m. Commissioners reviewed the application of Wade G. Whitworth for a reciprocal salesperson license. Mr. Whitworth joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to issue Mr. Whitworth's reciprocal salesperson license. M/C

4. REVIEW REQUESTS FOR WAIVERS FOR BROKER LICENSES:

- a. Commissioners reviewed the application of Sharon A. Armendariz for a broker license. Ms. Armendariz joined the meeting in person to discuss with the Commission the reasons she should be granted a waiver of the two year

requirement as an active salesperson needed to become a broker, a waiver of the 60 hours of the broker education requirement, as well as a waiver of the national portion of the broker examination. Commission Sheridan moved, seconded by Commission Schlosser to approve Ms. Armendariz's request for a waiver of the two years of salesperson experience, the 60 hours of broker level education, as well as the request for the waiver of the national portion of the broker examination allowing her to sit for the state portion of the broker level examination pending the completion of the 3 hour ND Real Estate License Law and Administrative Rules class. M/C

- b. Commissioner Louser recused herself from discussion and voting on this application. Commissioners reviewed the application of Brandon C. Culver for a broker license. Chair Youngberg left the conference call and Vice Chair Schlosser took over the meeting. Mr. Culver joined the meeting in person to discuss with the Commission the reasons he should be granted a waiver of the two year requirement as an active salesperson needed to become a broker. Commission Sheridan moved, seconded by Commission Cymbaluk to approve Mr. Culver's request for a waiver of the two years of salesperson experience allowing him to sit for the broker simulation examination. M/C

5. OTHER BUSINESS.

- a. Chair Youngberg rejoined the conference and took over the meeting from Vice Chair Schlosser. Executive Director Jergenson presented the overage of the July 2014-June 2015 audit bill to the Commission. Commission Cymbaluk moved, seconded by Commission Sheridan to pay the bill and request an explanation of the overage. M/C
- b. The Commission discussed the next possible Commission meeting would be at the end of January or beginning of February.

There being no further business Chair Youngberg adjourned the meeting.

Respectfully submitted,



Amanda Renner  
Administrative Assistant