



# North Dakota Real Estate Commission

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May 11, 2016

8:30 A.M.

North Dakota Real Estate Commission

1110 College Dr, Ste 209

Bismarck, ND 58501

## Members

### Chair

Jerome C. Youngberg  
Grand Forks

### Vice Chair

Jerry Schlosser  
Bismarck

Diane R. Louser  
Minot

Roger M. Cymbaluk  
Williston

Kris Sheridan  
Fargo

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Patricia M. Jergenson  
Executive Director

Present: Jerry Youngberg/Chair, Jerry Schlosser/Vice Chair, Diane Louser/Member, Kris Sheridan/Member, Roger Cymbaluk/Member, Patricia M. Jergenson/Executive Director

1. CALL MEETING TO ORDER. Chair Youngberg called the meeting to order. Roll call was taken, Commissioners Youngberg, Sheridan, Louser and Cymbaluk were present conference call. Commissioner Schlosser was present in person.
2. REVIEW MINUTES OF MARCH 31, 2016 MEETING. Commissioner Louser moved, seconded by Commissioner Cymbaluk to approve the March 31, 2016 minutes as presented. M/C
3. MARCH 2016 FINANCIAL REPORT. Executive Director Jergenson presented the financial report for March 2016. Commissioner Sheridan moved, seconded by Commissioner Schlosser to accept the March 2016 financial report as presented. M/C
4. REVIEW LICENSE APPLICATIONS:
  - a. Commissioners reviewed the application of Ryan D. Beckman for a salesperson license. Commissioner Cymbaluk moved, seconded by Commissioner Sheridan to approve Mr. Beckman to sit for the salesperson license examination pending receipt of documentation provided to staff that the delinquent accounts on his credit report have been satisfied. M/C
  - b. Commissioners reviewed the application of Jannessa E. Bonnell for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Schlosser to approve Ms. Bonnell to sit for the salesperson license examination. M/C
  - c. Commissioners reviewed the application of Thomas A. Clusiau for a salesperson license. Mr. Clusiau joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to approve Mr. Clusiau to sit for the salesperson license examination. M/C
  - d. Commissioners reviewed the application of Doug L. Ding for a salesperson license. Commissioner Schlosser moved, seconded by Commissioner Sheridan to approve Mr. Ding to sit for the salesperson license examination. M/C

- e. Commissioners reviewed the application of Kimberley S. Enlow for a broker license. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to deny Ms. Enlow's application due to the tax lien on her credit report. M/C
  - f. Commissioners reviewed the application of Crystal M. Hoffert for a salesperson license. Commissioner Cymbaluk moved, seconded by Commissioner Sheridan to deny Ms. Hoffert's application due to the issues on her credit report. M/C
  - g. Commissioners reviewed the application of Ashley M. Johnson for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Ms. Johnson to sit for the salesperson license examination. M/C
  - h. Commissioners reviewed the application of Nicole I. McGraw for a salesperson license. Ms. McGraw joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Schlosser moved, seconded by Commissioner Cymbaluk to approve Ms. McGraw to sit for the salesperson license examination. M/C
  - i. Commissioners reviewed the application of Mindy M. O'Connor for a salesperson license. Commissioner Schlosser moved, seconded by Commissioner Sheridan to approve Ms. O'Connor to sit for the salesperson license examination pending receipt of documentation provided to staff that the delinquent account on her credit report has been satisfied. M/C
  - j. Commissioners reviewed the application of Salone M. Scallon for a salesperson license. Ms. Scallon joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Schlosser to deny Ms. Scallon's application due to the issues on her background report. M/C
  - k. Commissioners reviewed the application of L'Oreal L. Smith for a salesperson license. Commissioner Schlosser moved, seconded by Commissioner Sheridan to approve Ms. Smith to sit for the salesperson license examination pending receipt of documentation provided to staff that the items in collection on her credit report have been satisfied. M/C
  - l. Commissioners reviewed the application of Patrick D. Stoa for a salesperson license. Mr. Stoa joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to approve Mr. Stoa to sit for the salesperson license examination. M/C
  - m. Commissioners reviewed the application of Susan C. Swangler for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Schlosser to approve Ms. Swangler to sit for the salesperson license examination. M/C
  - n. Commissioners reviewed the application of Angela K. Witte for a salesperson license. Ms. Witte joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to approve Ms. Witte to sit for the salesperson license examination pending receipt of documentation provided to staff that the judgements, tax lien are paid and the delinquency is brought up to date. M/C
5. REVIEW TABLED APPLICATIONS:
- a. Ms. Ebel's application for a salesperson license was tabled at the February 9, 2016 Commission meeting until Ms. Ebel provided documentation to the Commission that the tax liens on her credit report have been resolved. Ms. Ebel provided the requested documentation to the Commission. Commissioner Cymbaluk moved, seconded by

Commissioner Louser to approve Ms. Ebel to sit for the salesperson license examination. M/C

- b. Mr. Kjolberg's application for a salesperson license was tabled at the March 31, 2016 Commission meeting for 12 months after Mr. Kjolberg's disposition hearing and upon notice of the hearing his application would come back before the Commission for review. Commissioner Cymbaluk moved, seconded by Commissioner Schlosser to approve Mr. Kjolberg to sit for the salesperson license examination pending documentation to staff that his probation has ended. M/C
6. REVIEW APPEAL OF DENIED APPLICATION OF AARON E. TEMPLIN. Aaron E. Templin's application for a reciprocal salesperson license was reviewed at the March 31, 2016 Commission meeting. The Commission moved to deny Mr. Templin's application until his probation was complete. Mr. Templin provided documentation to the Commission that his probation had been complete. Commissioner Cymbaluk moved, seconded by Commissioner Sheridan to approve issuing Mr. Templin's reciprocal salesperson license. M/C
7. OTHER BUSINESS.
  - a. Executive Director Jergenson presented Special Assistant Attorney General Constance Hofland's memorandum on pending complaints based on the CE audit results. Commissioner Cymbaluk moved, seconded by Commissioner Schlosser to amend the motion to clarify that the broker will be included in the complaint only where there is basis to do so. M/C Commissioner Cymbaluk moved, seconded by Commissioner Sheridan to table discussion until the June Commission meeting on complaints dealing with licensees taking nine credits in one day and complaints dealing with licensees signing their renewal before their CE hours were complete. Commissioner Cymbaluk and Commissioner Sheridan agreed to withdraw the motion. Commissioner Schlosser moved, seconded by Commissioner Cymbaluk to amend the motion to file a complaint and instead send out letters of education and explanation to the licensees who took nine hours in one day and the licensees who signed their renewal before their CE hours were complete. M/C (1 nay, Commissioner Sheridan)

There being no further business Chair Youngberg adjourned the meeting.

Respectfully submitted,



Amanda Renner  
Administrative Assistant