

# North Dakota Real Estate Commission

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October 27, 2015

9:00 A.M.

North Dakota Real Estate Commission

1110 College Dr, Ste 209

Bismarck, ND 58501

## Members

Chair

Jerome C. Youngberg

Grand Forks

Vice Chair

Jerry Schlosser

Bismarck

Diane R. Louser

Minot

Roger M. Cymbaluk

Williston

Kris Sheridan

Fargo

Patricia M. Jergenson

Executive Director

Present: Jerry Youngberg/Chair, Kris Sheridan/Member, Diane Louser/Member, Roger Cymbaluk/Member, Patricia M. Jergenson/Executive Director

Absent: Jerry Schlosser/Vice Chair

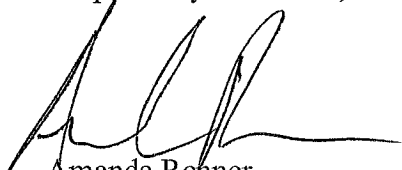
1. CALL MEETING TO ORDER. Chair Youngberg called the meeting to order. Roll call was taken. Commissioners Youngberg, Sheridan, Louser, and Cymbaluk were present by conference call. Commissioner Schlosser was absent.
2. REVIEW OF LICENSE APPLICATIONS:
  - a. Commissioners reviewed the application of Devin J. Brown for a salesperson license. Mr. Brown joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Mr. Brown to sit for the salesperson license examination. M/C
  - b. Commissioners reviewed the application of Mark A. Chillemi for a salesperson license. Mr. Chillemi joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to approve Mr. Chillemi to sit for the salesperson license examination. M/C
  - c. Commissioners reviewed the application of Robert G. Fettig for a salesperson license. Mr. Fettig joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to table Mr. Fettig's application pending receipt of three current letters of recommendation by the Commission. Motion withdrawn and seconded. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Mr. Fettig to sit for the salesperson license examination pending receipt of 3 current recommendation letters by staff. M/C
  - d. Commissioners reviewed the application of William T. Hangsleben for a salesperson license. Mr. Hangsleben joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner

- Louser to approve Mr. Hangsleben to sit for the salesperson license examination. M/C
- e. Commissioners reviewed the application of Raymond J. Heck for a salesperson license. Mr. Heck joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Louser moved, seconded by Commissioner Sheridan to approve Mr. Heck to sit for the salesperson license examination. M/C
  - f. Commissioners reviewed the application of Paul W. Hoglin for a salesperson license. Mr. Hoglin joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to approve Mr. Hoglin to sit for the salesperson license examination. M/C
  - g. Commissioner Cymbaluk abstained from discussion and voting on this application. Commissioners reviewed the application of Troy D. Knutson for a salesperson license. Commissioner Sheridan moved, seconded by Commissioner Louser to approve Mr. Knutson to sit for the salesperson license examination. M/C
  - h. Commissioners reviewed the application of Erin C. Lawton for a salesperson license. Commissioner Cymbaluk moved, seconded by Commissioner Louser to deny Ms. Lawton's application due to issues on her credit report. M/C
  - i. Commissioners reviewed the application of Barimore S. Maring for a salesperson license. Commissioner Louser moved, seconded by Commissioner Cymbaluk to deny Mr. Maring's application due to issues on his credit report. M/C
  - j. Commissioners reviewed the application of Melissa D. Meier-Moritz for a salesperson license. Commissioner Louser moved, seconded by Commissioner Sheridan to approve Ms. Meier-Moritz to sit for the salesperson license examination. M/C
  - k. Commissioners reviewed the application of Rochelle L. Roesler for a reciprocal broker license. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to table Ms. Roesler's application until she provides proof to the Commission that the items in collection on her credit report have been taken care of. M/C
  - l. Commissioners reviewed the application of Robin M. Salter for a salesperson license. Ms. Salter joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to approve Ms. Salter to sit for the salesperson license examination. M/C
  - m. Commissioners reviewed the application of Julia E. Sammon for a reciprocal salesperson license. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to table Ms. Sammon's application until she provides a written explanation to the Commission as to why items that appeared on her background report were not disclosed on her application. M/C
  - n. Commissioners reviewed the application of Amanda L. Simard for a salesperson license. Ms. Simard joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Sheridan moved,

- seconded by Commissioner Louser to approve Ms. Simard to sit for the salesperson license examination. M/C
- o. Commissioners reviewed the application of William G. Watson for a salesperson license. Mr. Watson joined the meeting in person to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Louser to approve Mr. Watson to sit for the salesperson license examination. M/C
  - p. Commissioners reviewed the application of Danielle S. Zietz for a salesperson license. Ms. Zietz joined the meeting by conference call to discuss any questions the Commissioners might have. Commissioner Cymbaluk moved, seconded by Commissioner Sheridan to deny Ms. Zietz's application due to issues on her credit report. M/C
3. REVIEW REQUEST FOR WAIVER OF EDUCATION AND REQUIREMENT TO TAKE NATIONAL PORTION OF THE SALESPERSON REAL ESTATE EXAMINATION FROM AMBER L. CARLTON. Commissioners reviewed the request for a waiver of the salesperson 45 hour pre-licensing education and requirement to take the national portion of the salesperson real estate examination from Amber L. Carlton. Commission Sheridan moved, seconded by Commission Cymbaluk to approve Ms. Carlton to sit for the salesperson license examination pending the completion of the 3 hour ND Real Estate License Law and Administrative Rules class. M/C Commissioner Cymbaluk moved, seconded by Commission Sheridan to approve the request for waiver of the requirement to take the national portion of the salesperson real estate examination. M/C
4. REVIEW REQUESTS FOR EXTENSION TO COMPLETE CONTINUING EDUCATION DUE TO HEALTH ISSUES. Commissioners reviewed the request for an extension to complete continuing education due to health issues by James E. Lakoduk. Commissioner Cymbaluk moved, seconded by Commissioner Louser to grant the request for an extension to complete continuing education by June 1, 2016. M/C Commissioners reviewed the request for an extension to complete continuing education due to health issues by John E. Thompson. Commissioner Sheridan moved, seconded by Commissioner Cymbaluk to grant the request for an extension to complete continuing education by June 1, 2016. M/C
5. OTHER BUSINESS.
- a. Commissioners agreed to send a card to Commissioner Schlosser.

There being no further business Chair Youngberg adjourned the meeting.

Respectfully submitted,



Amanda Renner  
Administrative Assistant